**Admission Features of foreigners and people without citizenship to Simon Kuznets Kharkiv National University of Economics**

1. Admission to study at Simon Kuznets Kharkiv National University of Economics for foreigners and people without citizenship is carried out in accordance with the Laws of Ukraine "On Higher Education", "On the Legal Status of Foreigners and People without Citizenship", "On Foreign Ukrainians", "On Refugees and People in Need of Additional or Temporary Protection", by Decree of the President of Ukraine from June 3, 1994 № 271 "On Measures to Develop Economic Cooperation of Regions of Ukraine with Adjacent Regions of the Republic of Belarus and Administrative-Territorial Units of the Republic of Moldova" by the Resolution of Cabinet of Ministers of Ukraine from September 11, 2013 № 684 "Some Issues of Recruitment for Training Foreigners and People without Citizenship ", by the Order of the Ministry of Education and Science of Ukraine from November 1, 2013 № 1541, registered with the Ministry of Justice of Ukraine on November 25, 2013 under № 2004/24536.

Citizens of the Russian Federation and the Republic of Belarus who do not have a permit for permanent (temporary) residence in Ukraine are admitted to study under the individual permission of the Ministry of Education and Science of Ukraine.

2. Foreigners and people without citizenship (herein and after referred to as foreigners) may obtain higher education at Simon Kuznets Kharkiv National University of Economics at the expense of individuals and / or legal entities, unless otherwise provided by international treaties of Ukraine approved by the Verkhovna Rada of Ukraine, legislation or agreements between institutions of higher education on international academic mobility.

Admission of foreigners to Simon Kuznets Kharkiv National University of Economics to study at the expense of the state budget is carried out within the quotas for foreigners (except foreigners and people without citizenship, including foreign Ukrainians permanently residing in Ukraine, people identified as refugees, and people in need of additional protection).

Admission to study foreigners to obtain a bachelor's and master's degree and a doctor of philosophy is carried out on accredited educational programs. Kharkiv National Economic University named after Semyon Kuznets can also accept foreigners for postgraduate studies, doctoral studies, under the programs of the preparatory faculty (subdivision), for the study of the state language and / or the language of instruction, as well as for postgraduate education, advanced training and internships.

3. Admission of foreigners for training can be carried out internally and / or remotely.

The validity of the invitation to study is no more than 1 year from the date of registration in the Automated System "Electronic Journal" of a state enterprise authorized by the Ministry of Education and Science of Ukraine.

Foreigners who have received an invitation to study registered in the Automated System "Electronic Journal" of a state enterprise authorized by the Ministry of Education and Science of Ukraine, have received a range of services for information and consulting support, and also received a visa to enter Ukraine for the purpose of training can participate in remote admission. .

To organize remote recruitment of foreign citizens for higher education, the institution enters into an agreement with a partner organization that is a resident of the country of origin of applicants. The subject of the agreement is the provision of services for personal identification, verification of original documents of applicants, organization of acceptance of applications received in electronic form, provision of premises and technical means for consultations and entrance examinations by higher education in a remote format.

The conclusion of agreements by educational institutions is possible with organizations that meet the following requirements:

compliance of the premises area for remote submission of documents, consultations and entrance tests with the established norms of quarantine restrictions in the country where recruitment is carried out;

providing entrants with personal protective equipment;

ensuring the procedure of entrants’ identification;

ensuring control of compliance with the requirements of integrity during the entrance exam for foreigners;

providing a place to store the entrants' phones, tablets and other electronic devices confiscated during the entrance examination;

providing a device for suppressing cellular and Internet networks;

ensuring video surveillance around the perimeter of the auditorium where the entrance exam for foreigners takes place by installing at least two video cameras;

providing technical equipment for video communication with the examination commission of the educational institution in real time (computer, video camera, microphone, TV or projector with a screen);

presence in the auditorium of at least two employees to monitor compliance with the requirements of academic integrity and technical support during the entrance exam for foreigners;

providing all entrants with individual computers connected to the online platform of the institution, which will be used to hold the entrance exam for foreigners;

providing consultations and trainings before the entrance exam for foreigners so they can get acquainted with its rules in the remote form and the use of the online platform;

providing video recordings of the entrance exams, transfer of video materials to the educational institution through the online platform, storage of information and video materials after the entrance exam for foreigners for five years at the partner organization.

4. Enrolling the applicants among foreigners to study at the expense of individuals and / or legal entities may be carried out by Simon Kuznets Kharkiv National University of Economics:

1) three times a year within the terms specified by the Admission Rules (until October 1, until December 1, until March 1) for obtaining bachelor's and master's degrees;

2) during the year for postgraduate and doctoral studies.

Simon Kuznets Kharkiv National University of Economics calculates the points / grades of the applicant on the basis of the document on the previous level of education and sets the minimum required to enter the number of points in general education subjects for which the entrance examination is conducted.

Enrolling foreigners in the appropriate level of higher education is based on the results of entrance examinations in certain subjects and language of education on the basis of academic rights to continue education provided by the document on the level of education in the country of origin, and taking into account the achieved points that give the right to continue education at the next level of higher education in accordance with the legislation of the country that issued the document on the degree (level) of education.

The Admission Committee approves its decision of the applicants’ compliance with the requirements that give the right to continue education at the next level of higher education.

5. All categories of foreigners entering to study at Simon Kuznets Kharkiv National University of Economics are enrolled on the basis of orders of enrolment. Confirmation of the fact of training can be a certificate generated in UNIFORM STATE ELECTRONIC BASE ON EDUCATION.

6. The requirements of Semyon Kuznets Kharkiv National Economic University regarding the compliance of applicants from among foreigners who arrived in Ukraine for the purpose of education, the conditions for admission to the relevant levels of higher education, as well as the deadlines for accepting applications and documents, conducting entrance exams are published on the official website of the university www.hneu.edu.ua.

7. Foreigners who come to Ukraine to participate in academic mobility programs or to obtain higher education in educational programs agreed between Ukrainian and foreign higher education institutions are accepted to study to the relevant contractual obligations of the university.

8. Foreign Ukrainians who are legally stay in Ukraine and whose status is approved by a certificate of foreign Ukrainian, upon entering Simon Kuznets Kharkiv National University of Economics have the same rights for education as citizens of Ukraine, except as provided by the Constitution of Ukraine, laws of Ukraine or international treaties, the binding nature of which has been approved by the Verkhovna Rada of Ukraine.

Foreign Ukrainians, whose status is approved by a certificate of foreign Ukrainian (except people permanently residing in Ukraine), may be enrolled in state-ordered education within the established quotas for foreigners by interview in the subjects provided for in paragraph 13 of this section.

9. Foreigners and people without citizenship, including foreign Ukrainians permanently residing in Ukraine, people identified as refugees, and people in need of additional protection, have the right to receive higher education on an equal basis with citizens of Ukraine, including state or local budget funds.

10. To enter the university, foreign citizens submit the following documents:

1) application for admission;

2) a document (original and its copy) on the previously obtained educational (educational-qualification) level, on the basis of which the entrance is made;

3) appendix (original and its copy) to the document on the previously obtained educational (educational-qualification) level, on the basis of which the entrance is made (if available);

4) academic certificate issued by a foreign / Ukrainian educational institution (in case of transfer or renewal to study, starting from the second year, an academic certificate is attached);

5) the original and a copy of the document, which contains information about the content of the curriculum at the previous level (level) of higher education, credits received, duration of study and academic success in entering for a master's degree or postgraduate education;

6) a copy of the passport document of the foreigners or the document certifying the people without citizenship;

7) health insurance policy, unless otherwise provided by international agreements of Ukraine;

8) 4 photographs measuring 30 x 40 mm;

9) a copy of the certificate of a foreign Ukrainian.

The documents referred to sub-paragraphs 2-6 of this paragraph must be translated into Ukrainian with a notarized translation.

The documents referred to in subparagraphs 2-5 of this paragraph must be certified in the country of issue officially used in that country for such certification, and legalized by the relevant foreign institution of Ukraine, unless otherwise it is provided by international treaties of Ukraine.

11. The basis for enrolling foreigner to the preparatory department is the order to his enrolment. According to the letter of the Ministry of Education and Science of Ukraine dated 11.12.2013 /1 / 9-872 the terms of entering foreigners to study at the preparatory department is not limited.

12. Foreigners who have completed a certain degree (preparatory faculty / department) and express a desire to continue their education, subject to the decision of the university, are enrolled in further study within 10 calendar days from the date of issuance of the order of graduation (previous level).

13. Foreigners and people without citizenship entering the bachelor's degree on the basis of complete general secondary education are enrolled to Simon Kuznets Kharkiv National University of Economics based on the results of entrance examinations in mathematics and language, which are conducted in writing and on the basis of agreement.

The competition score is calculated: (CS) = S1 + S2,

S1 – assessment of the entrance test in mathematics (on a scale from 100 to 200 points), the minimum number of points with which is allowed to participate in the competition – 100 points.

S2 – assessment of the entrance test in the language of education (on a scale from 100 to 200 points), the minimum number of points which is allowed to participate in the competition – 100 points.

14. Foreigners and people without citizenship who enter a reduced period of study with a bachelor's degree on the basis of the educational qualification level of a junior specialist are enrolled in the Simon Kuznets Kharkiv National University of Economics based on the results of a professional entrance examination conducted orally.

The competition score is calculated: (CS) = S1 + S2,

S1 – assessment of the professional entrance test (on a scale from 100 to 200 points), the minimum number of points which is allowed to participate in the competition – 100 points.

S2 – assessment of the entrance exam in the language of instruction (on a scale of 100 to 200 points), the minimum number of points with which an applicant is allowed to participate in the competition is 100 points..

15. Foreigners and stateless persons applying for a master's degree are enrolled in Simon Kuznets Kharkiv National University of Economics based on the results of entrance exams.

1) for admission to the specialty 081 "Law":

The competitive score is calculated: (KB) = P1 + P2,

P1 - score of the entrance exam in law (on a scale of 100 to 200 points), the minimum number of points with which an applicant is allowed to participate in the competition is 100 points.

where P2 is the score of the entrance exam in a foreign language (on a scale of 100 to 200 points), the minimum number of points with which an applicant is allowed to participate in the competition is 100 points.

2) for admission to the specialties of branches of knowledge 05 "Social and behavioral sciences", 06 "Journalism", 07 "Governance and administration", 28 "Public administration and administration", 29 "International relations":

The competitive score is calculated: (KB) = P1 + P2,

P1 - the grade of the entrance exam in the specialty (on a scale of 100 to 200 points), the minimum number of points with which an applicant is allowed to participate in the competition is 100 points.

where P2 is the score of the entrance exam in a foreign language (on a scale of 100 to 200 points), the minimum number of points with which an applicant is allowed to participate in the competition is 100 points.

2) for admission to other specialties:

The competitive score is calculated: (KB) = P1,

P1 - the grade of the entrance exam in the specialty (on a scale of 100 to 200 points), the minimum number of points with which an applicant is allowed to participate in the competition is 100 points.

16. Foreigners and people without citizenship who enter postgraduate and doctoral studies are enrolled to Simon Kuznets Kharkiv National University of Economics during the year in accordance with Appendix 11 to these Rules.

17. Foreigners and stateless persons who entered Simon Kuznets Kharkiv National University of Economics enter into an agreement for training and an agreement for the provision of paid educational services.